

Checklist: Shipping Hazardous Materials

Shipping Papers

1. Is format properly used? (Description entered first, highlighted or "x" in HM column)
2. Is identification number shown? (Such as UN 1090 or NA 2761)
3. Is proper shipping name shown? (such as "acetone" or "corrosive liquid, n.o.s.")
4. Is hazard class or division (type of hazard) shown? (such as "3" or "6.1")
5. Is packing group shown? (such as "PGI" [or "I"], PGII" [or "II"], PGIII" [or "III"]). Packing group numbers not required for Batteries, Class 2, and Class 7 materials.
6. Is certification complete, and shipping paper signed?
7. Are quantities and weight shown? (such as "14 ctns" and "700 lbs.")
8. Is a 24-hour emergency phone number shown?
9. Are technical names for "N.O.S." descriptions shown in parentheses? (such as "Corrosive Liquid, n.o.s. [Caprylyl Chloride], 8, UN 1760, II" or "Corrosive Liquid, n.o.s. 8, UN 1760, II [contains Caprylyl Chloride]")

Note: Shipping papers must be printed or typed and no abbreviations are permitted except for the type of package (ctns, drs, etc.) or the unit of measure (lbs., kg, etc.). Remember; do not put a pro label over any DOT-required information.

Containers

1. Marked with proper shipping name and identification number? (does it correspond to shipping paper?)
2. Marked with technical name for "n.o.s." descriptions shown in parentheses in association with the proper shipping name? (such as "Corrosive Liquid, n.o.s. [Caprylyl Chloride], UN 1760")
3. Marked with consignee's name & address?
4. Labeled? Containers must be labeled unless "Limited Quantity" or "Ltd Qty" is shown on the shipping paper after the packing group, or the Limited Quantity Diamond must be on the freight. (NOTE: Class 6 poisons must be labeled)
5. In good condition, properly sealed and valves closed?
6. Blocked and braced to prevent shifting during transportation?

For Shipper

Shipper is responsible for supplying placards with their shipment.
R+L will provide placards as a courtesy if requested in advance.

R+L Does Not Ship

- 1.1, 1.2, 1.3 Explosives
- 2.3 PIH Zone A or Zone B in bulk
- 5.2 Organic Peroxide Type B Temperature Controlled
- 6.1 PIH Zone A or Zone B in bulk
- 7 Yellow Label III & Highway Route Controlled, & Transport Index >50
- Hazardous Waste / Non-Hazardous Waste
- Nitrocellulose in any form
- Carbon Black & Activated Carbon, In bags, fiber drums, super sacks, gaylords

**THIS CHECKLIST IS NOT A SUBSTITUTE FOR KNOWLEDGE
AND COMPLIANCE WITH ALL APPLICABLE REGULATIONS.**



STRAIGHT BILL OF LADING ORIGINAL - NOT NEGOTIABLE

P.O. Box 271, Wilmington, OH 45177-0271
800.943.5590 | www.rlc.com315 North East 14th Street, Ocala, FL 34470
886.314.7750 | www.rlglobal.comPLEASE PLACE
PRO LABEL HERE

DATE 11/01/19	CONSIGNEE MOBILE PHONE 1-800-123-4567	CONSIGNEE EMAIL sample@store.com	SHIPPERS PHONE 1-800-765-4321
TO: (PLEASE PRINT) CONSIGNEE The Store		FROM: (PLEASE PRINT) SHIPPER The Warehouse	
ADDRESS 123 First Street		ADDRESS 123 Down Street	
CITY Ellenwood	STATE/COUNTRY GA	ZIP CODE 30294	CITY Wilmington
HAZ-MAT EMERGENCY CONTACT NUMBER 800-424-9300		CONTRACT NUMBER CCN 1234	OFFERER'S NAME/CONTRACT HOLDER'S NAME ChemTrec
BILL TO: (PLEASE PRINT) THIRD PARTY The Store		THIS SECTION FOR FUNDS TO BE COLLECTED FOR PRODUCT ONLY * COD TOTAL \$ *NOT APPLICABLE FOR TRUCKLOAD SHIPMENTS	
ADDRESS 123 Down Street		Check Appropriate Box: <input type="checkbox"/> Certified Check <input type="checkbox"/> Company Check	
CITY Ellenwood	STATE GA	ZIP CODE 30294	COD fee, to be paid by: Shipper <input type="checkbox"/> Consignee <input type="checkbox"/>
SHIPPERS NO. 1234567891253		REMIT COD TO: John Doe	
PURCHASE ORDER NO. 55563377		ADDRESS 1523 Pay Way	
QUOTE NO. A10020101233		CITY Dayton	STATE OH
BROKER		BROKER PHONE	
ADDRESS		CITY	
R+L Business Critical 866.977.3331 (Additional charges apply)		R+L GUARANTEED: Delivers by 5 pm on service date R+L GUARANTEED AM: Delivers by Noon on service date R+L GUARANTEED WINDOW: Delivers between hrs. of _____ and _____ (min. 1 hr., 9 am - 5 pm) on service date.	
ADDED SERVICES (May require additional charges)		LIFTGATE: <input type="checkbox"/> AT PICKUP <input type="checkbox"/> AT DELIVERY RESIDENTIAL/LIMITED ACCESS: <input type="checkbox"/> AT PICKUP <input type="checkbox"/> AT DELIVERY APPOINTMENT REQUIRED FOR DELIVERY <input type="checkbox"/> FREEZE PROTECTION	
Prepaid (shipper is responsible)		Collect (consignee is responsible)	
FREIGHT CHARGES ARE PREPAID unless marked collect CHECK BOX IF COLLECT <input type="checkbox"/>			
BULK	NO. SHIPPING UNITS	PKG. TYPE	HM*
	3	Drum	X
	1	Box	X
	1	Pail	X
	1	Box	
DESCRIPTION OF ARTICLES, SPECIAL MARKS, AND EXCEPTIONS			
UN1263, Paint, 3, PG III			
UN1493, Silver Nitrate, 5.1, PG II			
UN3021, Pesticides, Liquid, Flammable, Toxic, 3 (6.1), PG I (Contains Sodium Aluminate)			
Energy Drinks			
NMFC ITEM NO.	SUB	CLASS	WEIGHT (LB) SUBJ. TO CORR
			1200
			75
			50
			30
SPECIAL INSTRUCTIONS: DO NOT DOUBLE STACK			
* Mark with an "X" or "RQ" to designate Hazardous Material or Reportable Quantity as defined in Title 49 of the Code of Federal Regulations, and insert Shipper's Haz-Mat Emergency Phone No.			
Note 1 - Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property. (Additional charges may apply) The agreed or declared value of the property is hereby specifically stated by the shipper to be not exceeding: \$ _____ per _____			
Note 2 - Liability limitation for loss or damage on this shipment may be applicable. See 49 U.S.C. 14706(d)(1)(A) and (B).			
Note 3 - Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Sec. 2(e) of NMFC Item 360.			
Subject to Section 7 of the conditions, if this shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of this shipment without payment of freight and all other charges. (Signature of Consignor) John Smith			
RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request; the property described above in apparent good order, except as noted (contents and condition of contents of packages unknown), marked consigned, and destined as indicated above which said carrier (the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery at said destination, and as to each party at any time interested in all or any of said property, that every service to be performed hereunder shall be subject to all the terms and conditions of the Uniform Bill of Lading set forth in the National Motor Freight Classification 100-X and successive issues. Further, carrier shall not be liable for damage to unprotected or uncrated freight or shipments.			
Shipper hereby certifies that he is familiar with all of the terms and conditions in the said bill of lading including those on the back thereof and the said terms and conditions are hereby agreed to by shipper and accepted for himself and his assigns. I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. Unless otherwise specified by the carrier, notice of loss or damage should be provided to the carrier within five business days from the date of delivery in accordance with NMFC Item 300135.			
<input type="checkbox"/> SHIPPED AT SHIPPER'S RISK (Unprotected Freight)			
<input type="checkbox"/> NO CANADA CUSTOMS DOCUMENTS PROVIDED NOTE: All customs documents must be handed to driver at time of pickup to support on-time service.			
SHIPPER		CARRIER	
PER		PER	