EDI Trading Partner Profile

General Information

Trading Partner
(Company that is requesting the EDI setup with R+L)

Company Name:	

EDI Technical Contacts

Primary Contact:		Secondary Contact:	
Title:		Title:	
Telephone:		Telephone:	
E-mail Address:		E-mail Address:	

Are you a third-party logistics company? ☐ Yes ☐ No

Third-Party Payor or Logistics Company
(Company name acting on behalf of the customer to setup the EDI transactions)

Company Name:	

Bill To Information (Required on a 210)
(Please provide mailing address of where paper invoices would be sent for verification purposes)

Name	
Street/P.O. Box	
City, State, Zip	
Telephone:	
E-mail Address:	
Fax Number:	

Technical Information

ANSI X12 Version ☐ V4010 ☐ Other _____

Send to R+L Carriers		Receive From R+L Carriers	
204 (Load Tender)	☐	210 (Invoice)	☐
211 (Bill of Lading)	☐	214 (Shipment Status)	☐
216 (Pickup Notification)	☐	990 (Tender Response)	☐
997 (Acknowledgement)	☐	997 (Acknowledgement)	☐
820 (Remittance)	☐	Images (See naming convention below)	☐
Do you have a custom specification for the transaction set(s)? ☐ Yes ☐ No			
If you answered yes above, please submit specification with this profile			

![R+L CARRIERS logo]

Receive from R+L Image Types
*If applicable to the shipment

BOL (Bill of Lading)	☐
INV (Invoices)	☐
*DR (Delivery Receipt)	☐
*WIC (Weight Certificates)	☐
*LOA (Letter of Authorization)	☐
*NMFC (NMFC Classification Certificate)	☐

Transmission Type

☐ VAN	☐ FTP Direct (Preferred)	☐ SFTP Direct	☐ Other _____	

If VAN, please provide contact name, company and phone number.

Name:		Company:		Phone:	

If FTP, do you already have an FTP site or would you prefer R+L host the ftp site for you?

Ftp Address:		User Name:		PWD:	

Encryption   ☐ Yes   ☐ No

Only PGP Encryption is supported. Customers using PGP encryption will be required to exchange a public PGP key with R+L Carriers.

Transmission Location

Pickup File Location: (Files to R+L)		Destination File Location: (Files from R+L)	

Desired testing and implementation schedule

Testing Date:		Production Date:	

What is your ISA Sender ID and Qualifier?

Test ID:		Qualifier:	
Production ID:		Qualifier:	

Is this the same for the GS as well? _____ Yes _____ No

If No what is your GS Sender ID?

GS Test ID:		GS Production ID:	

What SCAC (Standard Carrier Alpha Code) do you use in your system to identify R+L Carriers?

R+L Carrier SCAC:	

210 Questions: (Please answer the following if you wish to receive 210 Invoices from R+L Carriers)

Indicate which invoices to exclude from the EDI transmission.	Paper	
Prepaid		**Unless otherwise indicated you will receive all Invoices (Prepaid, Collect, 3rd Party, Corrections and Additional Charges) via EDI. Note any special requirements in the Comments section below.**
Collect		
3rd Party		
Corrections: (D)		
Additional Charges: (M)		
Balance Due		

Comments

R+L Contact Information	
Please email or fax the completed form to:	
EDI Manager	**Therese Mangold, Manager EDI/Integration Services**
Phone:	800-543-5589 Ext. 1689
Fax:	937-283-1811
E-Mail	EDISupport@rlcarriers.com

General Tips

o   Accurately identify the receiver id. o   Accurately identify the EDI transaction set version number that is expected. o   Provide specifications outlining your system requirements. o   It is mandatory that the EDI file provide R+L Carriers with an actual street address for shipper and consignee information. R+L Carriers cannot pickup from or deliver to a post office box.
If you are a third party requesting EDI Setup you must provide R+L with a letter of authorization from the customer.

210 Tips

You must provide R+L your billing address(s).
You will receive both EDI and Paper Invoices during the implementation / testing phase.

214 Tips

You must provide R+L a listing of all your locations.

211 *(Bill of Lading)* Tips

Incoming 211's require the R+L Pro Number
The bill of lading must be transmitted within 1 hour of the R+L trailer leaving the shipping dock. It can be transmitted prior if the shipment information is accurate. This ensures the data will be available to the terminal when the freight arrives.

204/216 *(Pickup Notification)* Tips

For best service, pick-up requests should be submitted 24 hours prior to the requested pickup date.
There is no absolute cut-off time for accepting same-day pickups. It is determined by several factors including pickup location, number of pieces, availability of trucks, space available on the truck, etc.
A paper Bill of Lading must still be provided to the pickup driver.
We do not pickup from nor deliver to PO Boxes. Addresses that contain PO Boxes will be rejected.
Always provide a shipping and/or 3rd-party contact name and phone number.
EDI Cancels and Changes are accepted up until the time the driver is dispatched. Late changes to a pickup should be telephoned to the local R+L terminal.
Number of pieces is required. [Preferred location first S5 segment, element 05]
Packaging type/Handling type. [Preferred location first S5 segment, element 06]
Weight is required.
All phone numbers are validated. Numbers such as "1234567890" will be rejected.
Shipper and Consignee zip codes and city names are validated. If the zip code does not match the city name, the request will be rejected.
Two S5 Loops (0300 Loop) must be used in the 204. The first S5 loop is for the Shipper, SH or SF (Ship from) and must have the shipper address in the corresponding 0310 loop. The second S5 loop is for the Consignee or the ST (Ship to) and must have the consignee address in the corresponding 0310 loop.

Date *and time* are required for both the requested pickup time and latest time to pickup (dock closing time).
 	
Requested Pickup Time
     If sending 216s:
        Provide an PUN element with the following fields:
           i.   PUN03 = *<ready time>*
     If sending 204s:
        Provide a G62 record in the shipper's loop where G6201 is one of (10,37,38,69,79) and G6203 is one of (Y,I,U,EP,4).
Dock Close Time
     If sending 216s:
        Provide an N2 record for the shipper's loop with the following fields:
          ii.   N201 = "ZZ"
          iii.   N202 = *<dock close time>*
     If sending 204s:
        Provide a G62 record in the shipper's loop where G6201 is one of (10,37,38,69,79) and G6203 is one of (K,LP).

A unique shipment identifier is required on each transmission.
     If sending 216s use PUN04
     If sending 204s use B204

Image Naming Convention

*If applicable to the shipment

Image type	Naming convention	Examples (xxx = .jpg or .tiff or .pdf)
BOL **(Bill of lading)**	RLC<<Pro number with optional Prefix value>>BOL-<<image index>>.jpg; .tiff; .pdf	RLCI196475544BOL-643836252.xxx
INV **(Invoices)**	RLC<< Pro number with optional Prefix value>>INV-<<image index>>.jpg; .tiff; .pdf	RLCI196475544INV-644212162.xxx
*DR **(Delivery Receipt)**	RLC<< Pro number with optional Prefix value>>DR-<<image index>>.jpg; .tiff; .pdf	RLCI196475544DR-644004367.xxx
*WIC **(Weight Certificates)**	RLC<< Pro number with optional Prefix value>>WIC-<<image index>>.jpg; .tiff; .pdf	RLCI196475544WIC-643522003.xxx
*LOA **(Letter of Authorization)**	RLC<< Pro number with optional Prefix value>>LOA-<<image index>>.jpg; .tiff; .pdf	RLCI196475544LOA-643522003.xxx
*NMFC **(**NMFC Classification Certificate**)**	RLC<< Pro number with optional Prefix value>>NMFC-<<image index>>.tiff; .pdf	RLCI196475544WIC-643522003.tiff RLCI196475544WIC-643522003.pdf

R+L Carriers IP addresses to white list

Image System	70.62.29.131
Production System	198.147.255.40 and 198.147.255.160
Development System	66.194.243.XXX